
Annual Plan for Distribution of HUD Block Grants



ANNUAL PLAN

The Fiscal Year 2012 Annual Action Plan represents the first year of the City of Norfolk’s 2012 through 2016 Consolidated Plan period. U.S. Department of Housing and Urban Development (HUD) regulations require that every three to five years participating jurisdictions prepare a Consolidated Plan. A Consolidated Plan is developed with the purpose of identifying opportunities for strategic planning and citizen participation using a comprehensive approach. The Consolidated Plan enables the City, community based organizations, and citizens to provide input that directs the scope of activities upon which to focus during the Consolidated Plan period. The diversity and range of experience contributed by participants are just two of the many benefits of the development process.

Annually during the Consolidated Plan period, grantees are required prepare an Annual Action Plan to update the goals and objectives for planned projects and programs and to demonstrate how these activities relate to the Consolidated Plan. The Annual Plan describes priority projects for neighborhood revitalization, public improvements, housing development, economic development, public services, and homeless activities. The Annual Plan also identifies funding priorities and details the projects proposed to receive Federal funds under the Community Development Block Grant (CDBG) Program, HOME Investment Partnership (HOME) Program and Emergency Shelter Grant (ESG) Program.

For the upcoming Consolidated Plan period (FY 2012 – 2016) the City will continue to focus on programs and services designed to benefit lower income residents of Norfolk. The City’s efforts outlined in this Annual Action Plan are identified utilizing HUD’s Performance Outcome Measurement System outcome categories: Economic Opportunities, Suitable Living Environments and Decent Housing. Funding considerations will be given to a broad range of issues that include, but are not limited to:

- Efforts to eliminate homelessness
- Methods for improving housing quality
- Increasing homeownership
- Strengthening economic development opportunities

Available Resources

CDBG Entitlement	4,695,108
CDBG Program Income	131,000
CDBG Revolving Loan Fund (Rehab Payments)	200,000
CDBG Fund Balance (Reprogrammable Dollars)	TBD
Total Community Development Block Grant Program	5,026,108
Emergency Shelter Grant Program	282,781
HOME Entitlement	1,744,402
HOME Program Income	395,000
HOME Fund Balance (Reprogrammable Dollars)	TBD
Total HOME Investment Partnership Program	2,139,402
Total Resources	7,448,291

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

The CDBG Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing their own programs within a wide-range of eligible activities. The CDBG Program was created over 30 years ago under the administration of President Gerald R. Ford. Over the past three decades, the goal of the CDBG program remains the same: to encourage more broadly conceived community development projects, and expand housing opportunities for people living in low and moderate-income households.

The City's budget for the FY 2012 CDBG Program is \$5,026,108 which includes an estimated \$131,000 in Program Income and \$200,000 in Rehabilitation Loan Payments. The major accomplishments of the proposed FY 2012 Annual Plan include:

- Funding 88 percent of requests.
- Funding two new programs/projects; and,
- Funding major categories such as homelessness, youth services, and the special needs populations.

COMPARISON OF GRANT RESOURCES, FY 2011 to FY 2012				
	FY2011	FY2012	Inc/Dec Amount	% Difference
CDBG Entitlement	5,622,885	4,695,108	-927,777	
CDBG Program Income	255,000	131,000	-124,000	
CDBG Revolving Loan Fund	0	200,000	200,000	
CDBG Fund Balance	0	TBD	TBD	
CDBG Total	5,877,885	5,026,108	-851,777	-14.49%
ESG Total	226,225	282,781	56,556	25%
HOME Entitlement	1,982,275	1,744,402	-237,873	
HOME Program Income	117,540	395,000	277,460	
HOME Fund Balance	0	TBD	TBD	
HOME Total	2,099,815	2,139,402	39,587	1.89%
Grand Total	8,203,925	7,448,291	-755,634	-9.21%

LAND INVENTORY

Norfolk Redevelopment and Housing Authority's (NRHA) CDBG acquisition inventory continues to undergo detailed evaluations. The evaluations are a result of technical assistance NRHA receives from HUD and the City of Norfolk administrative staff. The results of the evaluations are presented to HUD in the Land Inventory section of each year's Consolidated Annual Performance Evaluation Report (CAPER). As requested by HUD in their Project Year 2006 assessment, NRHA is working on developing a disposition plan for parcels that were classified as "not developable." This plan was submitted as part of the Project Year 2007 CAPER. NRHA will continue to work closely with HUD on the disposal of land which meets the national objectives of the CDBG program.

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

The goal of HOME Program funding is to stimulate revitalization of inner-city neighborhoods by providing assistance to first-time homebuyers and existing homeowners. In FY 2012, HOME funds will provide assistance for the purchase of newly constructed homes, rehabilitation of owner-occupied homes, and

improvements of multi-family dwellings. The strategy in these communities is to strengthen traditional neighborhood characteristics by rehabilitating homes, building new homes that emulate the impressive architectural style of existing structures, enhancing security and aesthetics with streetscape improvements, including trees and lighting, and providing key retail services and employment opportunities. In FY 2012 HOME funds will also be used to provide Tenant Based Rental Assistance (TBRA). TBRA is a rental subsidy that helps individual households afford housing costs such as rent, utility costs, security deposits, and/or utility deposits. The City is using TBRA as resource in its efforts to end homelessness.

EMERGENCY SHELTER GRANT PROGRAM (ESG)

The ESG Program assists homeless persons with basic shelter and essential supportive services. ESG funds can be used for the operational costs of a shelter facility, and for the administration of the grant. The ESG Program also provides short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. This Program currently provides funding for six emergency shelters.

PRIOR YEAR SELF-EVALUATION

In FY 2011 (Project Year 2010), the City funded 23 public service programs. The funding for these programs encompassed a variety of services to benefit youth, seniors, homeless persons, and other special needs groups. Award amounts ranged from \$6,800 to \$85,000. The City also supported community development projects – “bricks and mortar” activities - based on clearly identified needs. Among these initiatives were programs that focused on handicap accessibility projects and home maintenance repairs for special needs populations and low to moderate-income homeowners. Both the public service programs and the community development projects were based on priorities identified in the 2009-2011 Consolidated Plan. Specific program accomplishments, which include the percent of goals met, are provided in the Goals and Accomplishments Summary section of the Consolidated Plan.

Over the last year, the City has recognized several administrative successes. Financial monitoring was conducted for all sub-recipients including NRHA and on-site monitoring was completed for the majority of our public service sub-recipients. Mandatory training was held for all sub-recipients in an effort to improve compliance. The City expects to meet its timeliness ratio prior to May 2nd. Based on HUD monitoring visits that took place in August 2010, the City has no outstanding issues, current or past, that remain unaddressed or unresolved.

SUMMARY OF CITIZEN COMMENTS AND DISPOSITION

The City of Norfolk is also required to summarize the comments received from the community at various stages of the Annual Plan adoption process and describe actions taken to address these comments. In the City’s official submission to HUD, this section summarized the comments and their disposition from the public received at the open forum, during the public comment period, at the City Planning Commission’s public hearing, and also during the City Council’s public hearing.

FUNDING OVERVIEW

The funding allocations described in the table below are based on estimated funding levels projected by HUD in April 2011. Actual funding levels will be adjusted once official notification is received from HUD.

The table below provides a comparison of the projects requested and the number of projects recommended for funding for FY 2012:

FY 2012 Entitlement Recommendations by Program

Program	# of Funding Requests Received	# of Funding Requests Approved	Total Available Funding
CDBG	44	32	5,026,108
ESG	8	6	282,781
HOME*	10	9	2,139,402
Total All	62	47	7,448,291

* Funding allocated to NRHA through the HOME program.

The following table provides a summary of CDBG requests by category:

FY 2012 CDBG Recommendations by Category		
Category	Number of Requests Received	Number of Requests Approved
Adult/Family	11	7
Youth	10	5
Homelessness	15	11
Special Needs	1	1
NRHA	7	5
Project Use	6	3
Total Requests	50	32

Community Development Public Service	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY2012 Approved
AIDS Care Center for Education & Support Services – Housing Solutions	45,000	45,000	170,374	37,575
AIDS Care Center for Education & Support Services - Housing Stabilization	0	0	62,209	0
American Red Cross of Southeastern Virginia	40,000	40,000	72,431	33,400
Barrett Haven	11,000	11,000	23,988	9,185
Building Trades Academy, Inc.	0	0	60,000	23,468
Child & Family Services of Eastern Virginia	30,000	30,000	30,000	25,050
City's Community Initiative's Program	0	60,000	55,017	55,017
City of Norfolk Office to End Homelessness	0	0	113,064	0
City of Norfolk Dept. of Human Services	0	0	200,000	25,000
City of Norfolk Dept. of Recreation, Parks and Open Space	0	0	30,000	0
C.L.E.A.N. (Citizens Learning and Educating about Neighborhoods)	0	0	47,207	0
Community Solutions, Inc.	0	0	147,300	0

Community Development Public Service	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY2012 Approved
Ecumenical Family Shelter (The Dwelling Place)	18,000	18,000	27,240	15,030
Excellence Girls' Club, Inc.	0	0	48,019	0
Foodbank of Southeastern Virginia	35,000	35,000	43,000	29,225
F.O.R. Kids – Dragas & HPRP Continuation Case Management	0	0	154,572	0
F.O.R. Kids – Dragas & HPRP Continuation Financial Assistance	0	15,000	150,000	0
F.O.R. Kids – Permanent Supportive Housing Solutions	0	0	15,000	12,525
Heart to Heart Family Life & Educational Center, Inc.	0	0	59,569	0
Horizons Hampton Roads	6,800	0	13,255	0
IBWC – Certified Nursing Assistant	24,000	39,000	56,397	32,565
IBWC – Parenting Program	15,000	15,000	50,475	0
The Jubilee Organization	0	0	17,000	0
Oakmont Community Development Corp.	20,000	20,000	50,000	16,700
Park Place School	0	15,707	28,500	13,115
The Planning Council – Continuum of Care	43,000	43,000	52,919	35,905
The Planning Council - ShelterLink	12,600	12,600	12,600	10,521
The Salvation Army	85,000	85,000	100,000	70,975
Second Chances – Kids of Incarcerated Parents	44,000	44,000	66,100	36,740
St. Columba Ecumenical Ministries – Homeless Assistant	15,000	15,000	18,000	12,525
St. Columba Ecumenical Ministries – Housing	25,000	25,000	28,022	20,875
StageNorfolk, Inc.	0	0	15,000	0
Southeastern Tidewater Opportunity Project – Homeless	70,000	70,000	148,678	58,450
Tidewater AIDS Community Taskforce – Ray of Hope	20,000	20,000	0	0
Urban League of Hampton Roads, Inc.	25,000	25,000	45,000	20,875
Virginia Supportive Housing (Support Services for Gosnold)	25,000	25,000	25,000	20,875
William A. Hunton YMCA	32,000	32,000	47,736	26,720
YMCA of South Hampton Roads	45,000	45,000	113,661	37,575
Total CDBG Public Service	686,400	785,307	2,397,333	679,891

Community Development Project Use	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY 2012 Approved
ABC Community Empowerment CDC	0	0	350,000	0
Barrett Haven	14,500	0	0	0
Chesterfield Heights Community Resource & Women's Residential Center	0	272,464	0	0
City of Norfolk Department of Neighborhood Preservation – Home Maint.	50,884	50,884	0	0
City of Norfolk Department of Planning– Nuisance Abatement	0	0	200,000	132,000

Community Development Project Use	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY 2012 Approved
City of Norfolk Department of Planning - Neighborhood Pride Projects	0	0	0	64,637
City of Norfolk Department of Public Works – ADA Ramps	192,441	200,000	314,000	174,000
City of Norfolk – Office to End Homelessness	0	0	250,000	0
F.O.R. Kids	50,000	16,500	0	0
Grant Administration	371,580	371,580	334,422	334,422
Habitat for Humanity (A Brush with Kindness)	40,000	0	0	0
Habitat for Humanity (Rehab of 1325 Olinger Ave.)	60,000	0	0	0
Southeastern Tidewater Opportunity Project – Home Maintenance	130,000	200,000	287,265	174,000
Virginia Supportive Housing	0	0	200,000	0
YWCA of South Hampton Roads	0	32,127	0	0
Total CDBG Project Use	909,405	1,143,555	1,935,687	879,059

Community Development – NRHA Projects	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY 2012 Approved
NRHA Administration	665,000	665,000	765,000	598,500
NRHA Disposition/Lease/Retention	300,000	200,000	316,241	282,982
NRHA Demolition	0	0	0	0
NRHA Emergency Repair Grant	0	0	714,607	528,650
HomeNet	75,000	75,000	75,000	62,625
NRHA Rehabilitation	0	1,805,216	1,805,216	1,516,440
NRHA Rehabilitation Revolving Loan Fund	970,000	0	0	0
Revolving Loan Fund	100,000	0	0	200,000
Site Improvements – AAA Salvage Yard	0	0	300,000	277,961
Site Improvements – Broad Creek/Village East	0	0	600,000	0
Site Improvements - Park Avenue Alley	0	440,000	0	0
Site Improvements – Moten Circle			1,000,000	0
Total NRHA Project Use Allocation	4,764,000	3,949,022	5,776,064	3,467,158

Emergency Shelter Grant Program	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY 2012 Approved
ACCESS AIDS Care	0	0	20,000	0
Administration	11,573	11,311	0	14,139
City of Norfolk Dept. of Human Services	0	0	67,867	0
Ecumenical Family Shelter (The Dwelling Place)	50,571	49,747	68,686	56,473
F.O.R. Kids, Inc.	50,344	49,520	64,000	56,281
The Planning Council, Inc.	36,977	36,153	39,600	45,053
Salvation Army	26,067	25,244	51,000	35,890
St. Columba Ecumenical Ministries, Inc.	28,250	27,425	32,103	37,723

Emergency Shelter Grant Program	FY 2010 Approved	FY 2011 Approved	FY 2012 Requested	FY 2012 Approved
YWCA of South Hampton Roads	27,647	26,825	45,539	37,222
Total Emergency Shelter Grant	231,429	226,225	388,795	282,781

HOME Investment Partnership Program	FY 2010 Approved	FY 2011 Approved	FY2012 Requested	FY 2012 Approved
Beacon Light CHDO	100,000	198,000	186,000	90,332
CHDO Operating Fund	64,000	0	0	0
City of Norfolk - Department of Human Services	0	210,000	200,000	25,000
HOME Administration - NRHA	229,000	210,842	237,727	209,940
City of Norfolk - Office to End Homelessness – Rapid Exit	0	208,680	250,000	70,099
Habitat for Humanity	99,426	0	0	0
HOME Administration – City of Norfolk	0	0	5,000	2,000
Homebuyer Assistance	900,000	1,388,165	740,206	1,210,703
Home Program Rehabilitation - Equity Secure	365,000	140,000	360,000	0
Norfolk Now Homeownership Program	273,461	300,000	0	0
Park Place CHDO	0	235,000	0	0
Plumb Line CHDO	100,000	271,526	132,350	0
Remaining CHDO Set-Aside	0	0	0	171,328
Virginia Supportive Housing	360,000	0	360,000	360,000
Total HOME Program	2,490,887	3,162,213	2,471,283	2,139,402

Grant Funded Positions



GRANT FUNDED POSITIONS

Grants and Associated Positions

	FY 2011 Grant Award	Positions
Community Development Block Grant	5,877,885	4
The Community Development Block Grant (CDBG) Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing their own programs within a wide-range of eligible activities. The CDBG Program was created over 30 years ago. Over the past three decades, the goal of the CDBG program remains the same: to encourage more broadly conceived community development projects, and expand housing opportunities for people living in low and moderate-income households. The positions are located in the Office of Grants Management.		
Norfolk Interagency Consortium	10,383,042	3
The Norfolk Interagency Consortium manages the cooperative effort of the city to better serve the needs of troubled and at-risk youth and their families. It works to improve employment, job skills, education, and achievement. It seeks to develop policies for the agencies of the city to provide for underprivileged families and children. It coordinates long-term, community-wide planning to help the development of resources and services needed by at-risk youth and families.		
Ryan White (Greater Hampton Roads HIV Health Services Planning Council)	6,526,023	8
The mission of the Greater Hampton Roads HIV Health Service Planning Council (Ryan White) is to ensure the effective and efficient delivery of medical and support services to persons infected and affected by HIV disease in the Norfolk Transitional Grant Area (TGA).		
Virginia Tobacco Settlement (VTSF)	50,654	1
The City has received funding from VTSF to address issues relative to tobacco use prevention, including primary tobacco use prevention education, tobacco cessation, early tobacco intervention and reduction, advocacy, youth empowerment and social skills building. Many of these science-based programs are recognized as model, promising, or effective tobacco prevention programs. At the same time, the range of programs found in the Compendium allows grantees to choose a program that best fits their communities.		
Local Offender Treatment and Supervision (LOTS)	580,266	10
The Norfolk Criminal Justice Services-Local Offender Treatment and Supervision (NCJS-LOTS) Agency is a City of Norfolk community-based and managed community corrections agency established under the authority of the Comprehensive Community Corrections Act (CCCA) specified in §9.1-173 through §9.1-183 of the State Code of Virginia.		

Pretrial Services	500,191	9
The Norfolk Criminal Justice Services-Local Offender Treatment and Supervision (NCJS-LOTS) Agency is a City of Norfolk community-based and managed community corrections agency established under the authority of the Comprehensive Community Corrections Act (CCCA) specified in §9.1-173 through §9.1-183 of the State Code of Virginia.		
Community Oriented Policing Services (COPS) – American Recovery and Reinvestment Act (Continuing from FY 2010)	1,316,232	8
The COPS Office awards grants to state, local, territory, and tribal law enforcement agencies to hire and train community policing professionals, acquire and deploy cutting-edge crime-fighting technologies, and develop and test innovative policing strategies. COPS Office funding also provides training and technical assistance to community members and local government leaders and all levels of law enforcement. Funds have been made available from the American Recovery and Reinvestment Act of 2009. These positions are located in the Police Department.		
Justice Assistance Grant – American Recovery and Reinvestment Act (Continuing from FY 2010)	1,440,096	1
The JAG Program provides grants for states and local governments to support a broad range of activities to prevent and control crime and improve the criminal justice system. Funds have been made available from the American Recovery and Reinvestment Act of 2009.		
Homeless Prevention and Rapid Re-Housing Program – American Recovery and Reinvestment Act (Continuing from FY 2010)	2,097,079	2
The Homeless Prevention and Rapid Re-Housing Program provides financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. Funds have been made available from the American Recovery and Reinvestment Act of 2009. These positions are located in the Office to End Homelessness.		
Domestic Violence	40,000	1
In 2004, the Virginia General Assembly passed legislation creating the Virginia Domestic Violence Victim Fund (VDVVF). In 2006, the Virginia General Assembly passed additional legislation changing the name of the fund to the Virginia Sexual & Domestic Violence Victim Fund (VSDVVF). This change was made so that the name of the fund would more accurately reflect its purpose and clarify that resources should be focused on addressing both domestic and sexual violence. The purpose of the VSDVVF is to provide funding to assist in protecting and providing necessary services to victims of and children affected by sexual violence, domestic violence, stalking, and family abuse. The Department of Criminal Justice Services (DCJS) was designated as the administering agency for this fund. State special funds support the Virginia Sexual & Domestic Violence Victim Fund, and the amount available for awards is dependent on deposits into the Virginia Sexual & Domestic Violence Victim Fund.		

Violence Against Women (V-STOP)	46,392	2
In 1994, the United States Congress passed the Violence Against Women Act (VAWA) as part of the Violent Crime Control and Law Enforcement Act. VAWA includes the Services, Training, Officers, Prosecution (STOP) grant program. The Virginia Department of Criminal Justice Services (DCJS) is the administering agency for the STOP Violence Against Women grant in Virginia, known as V-STOP. V-STOP offers grant funds to successful applicants for activities which increase the apprehension, prosecution, and adjudication of persons committing violent crimes against women.		
Victim Witness Assistance Program	330,441	9
The Victim/Witness Assistance Program in the Office of the Norfolk Commonwealth's Attorney helps to ensure the comprehensive representation of crime victims and witnesses in criminal cases. Advocates are assigned to the cases the Office prosecutes and serve as liaisons between the prosecutors, victims, and witnesses as developments occur in cases. Advocates also assist victims with compensation forms and referrals to community services. The Program is funded solely by a grant administered by Virginia's Department of Criminal Justice Services.		