
Annual Plan



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ANNUAL PLAN

The Fiscal Year 2013 Annual Action Plan represents the second year of the City of Norfolk’s 2012 through 2016 Consolidated Plan period. U.S. Department of Housing and Urban Development (HUD) regulations require that every three to five years participating jurisdictions prepare a Consolidated Plan. A Consolidated Plan is developed with the purpose of identifying opportunities for strategic planning and citizen participation using a comprehensive approach. The Consolidated Plan enables the city, community based organizations, and citizens to provide input that directs the scope of activities upon which to focus during the Consolidated Plan period. The diversity and range of experience contributed by participants are just two of the many benefits of the development process.

Annually during the Consolidated Plan period, grantees are required to prepare an Annual Action Plan to update the goals and objectives for planned projects and programs and to demonstrate how these activities relate to the Consolidated Plan. The Annual Plan describes priority projects for neighborhood revitalization, public improvements, housing development, economic development, public services, and homeless activities. The Annual Plan also identifies funding priorities and details the projects proposed to receive Federal funds under the Community Development Block Grant (CDBG) Program, HOME Investment Partnership (HOME) Program and Emergency Shelter Grant (ESG) Program.

For the current Consolidated Plan period (FY 2012 – 2016) the city will continue to focus on programs and services designed to benefit lower income residents of Norfolk. Efforts outlined in this Annual Action Plan are identified utilizing HUD’s Performance Outcome Measurement System outcome categories: Economic Opportunities, Suitable Living Environments and Decent Housing. Funding considerations are given to a broad range of issues that include, but are not limited to:

- Efforts to eliminate homelessness
- Methods for improving housing quality
- Increasing homeownership
- Strengthening economic development opportunities

Available Resources

CDBG Entitlement	3,887,210
CDBG Program Income	0
CDBG Revolving Loan Fund (Rehab Payments)	275,000
CDBG Fund Balance (Reprogrammable Dollars)	2,525,154
Total Community Development Block Grant Program	6,687,364
Emergency Shelter Grant Program	408,550
HOME Entitlement	1,024,324
HOME Program Income	15,495
HOME Fund Balance (Reprogrammable Dollars)	646,646
Total HOME Investment Partnership Program	\$1,686,465
Total Resources	\$8,782,379

Community Development Block Grant Program (CDBG)

The CDBG Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing their own programs within a wide-range of eligible activities. The CDBG Program was created over 30 years ago under the administration of President Gerald R. Ford. Over the past three decades, the goal of the CDBG program remains the same: to encourage more broadly conceived community development projects, and expand housing opportunities for people living in low and moderate-income households.

The city's budget for the FY 2013 CDBG Program is \$6,702,859 which includes an estimated \$275,000 in Rehabilitation Loan Payments and \$2,525,154 in reprogrammed funding. The major accomplishments of the Approved FY 2013 Annual Plan include:

- Funding over 50 percent of requests
- Funding major categories such as homelessness, youth services, and the special needs populations

COMPARISON OF GRANT RESOURCES, FY 2012 to FY 2013				
	FY2012	FY2013	Inc/Dec Amount	% Difference
CDBG Entitlement	4,695,108	3,887,210	-807,898	
CDBG Program Income	131,000	0	-131,000	
CDBG Revolving Loan Fund	200,000	275,000	75,000	
CDBG Fund Balance	TBD	2,525,154	2,525,154	
CDBG Total	5,026,108	6,687,364	1,661,256	33.36%
ESG Total	282,781	408,550	125,769	44.48%
HOME Entitlement	1,744,402	1,024,324	-720,078	
HOME Program Income	395,000	15,495	-379,505	
HOME Fund Balance	TBD	646,646	646,646	
HOME Total	2,139,402	1,686,465	-452,937	-21.17%
Grand Total	7,448,291	8,782,379	1,334,088	17.91%

Land Inventory

Norfolk Redevelopment and Housing Authority's (NRHA) CDBG acquisition inventory continues to undergo detailed evaluations. The evaluations are a result of technical assistance NRHA receives from HUD and the City of Norfolk administrative staff. The results of the evaluations are presented to HUD in the Land Inventory section of each year's Consolidated Annual Performance Evaluation Report (CAPER). The city and NRHA are working together to develop a comprehensive plan for disposition of these properties that meet the national objectives of the CDBG program.

HOME Investment Partnerships Program (HOME)

The goal of HOME Program funding is to stimulate revitalization of inner-city neighborhoods by providing assistance to first-time homebuyers and existing homeowners. In FY 2013, HOME funds will provide assistance for the purchase of newly constructed homes, rehabilitation of owner-occupied homes, and improvements of multi-family dwellings. The strategy in these communities is to strengthen traditional neighborhood characteristics by rehabilitating homes, building new homes that emulate the impressive architectural style of existing structures, enhancing security and aesthetics with streetscape improvements, including trees and lighting, and providing key retail services and employment opportunities. In FY 2013 HOME funds will also be used to provide Tenant Based Rental Assistance (TBRA). TBRA is a rental subsidy that helps individual households afford housing costs such as rent, utility costs, security deposits, and/or utility deposits. The city is using TBRA as resource in its efforts to end homelessness.

Emergency Solutions Grant Program (ESG)

The ESG program has been retooled for FY 2013. The 'new' ESG program has additional eligible activities such as outreach and rapid re-housing. The ESG Program will continue to provide short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. This Program currently provides funding for the Office to End Homelessness, the Department of Human Services and six emergency shelters.

Prior Year Self-Evaluation

In FY 2012 (Project Year 2011), the city funded 25 public service programs. The funding for these programs encompassed a variety of services to benefit youth, seniors, homeless persons, and other special needs groups. Award amounts ranged from \$5,700 to \$70,975. The city also supported community development projects – “bricks and mortar” activities - based on clearly identified needs. Among these initiatives were programs that focused on handicap accessibility projects and home maintenance repairs for special needs populations and low to moderate-income homeowners. Both the public service programs and the community development projects were based on priorities identified in the 2012-2016 Consolidated Plan. Specific program accomplishments, which include the percent of goals met, are provided in the Goals and Accomplishments Summary section of the Consolidated Plan.

Over the last year, the city has recognized several administrative successes. Financial monitoring was conducted for all sub-recipients including NRHA and on-site monitoring was completed for the majority of our public service sub-recipients. Mandatory training was held for all sub-recipients in an effort to improve compliance. The city expects to meet its timeliness ratio prior to May 2nd. Based on HUD monitoring visits that took place in August 2011, the city has no outstanding issues, current or past, that remain unaddressed or unresolved.

Summary of Citizen Comments and Disposition

The City of Norfolk is also required to summarize the comments received from the community at various stages of the Annual Plan adoption process and describe actions taken to address these comments. In the city's official submission to HUD, this section summarized the comments and their disposition from the public received at the open forum, during the public comment period, at the City Planning Commission's public hearing, and also during the City Council's public hearing.

Community Development Public Service	FY 2011 Approved	FY2012 Approved	FY2013 Requested	FY2013 Approved
AIDS Care Center for Education & Support Services – Housing Solutions	45,000	37,575	44,579	37,575
AMI Kids, Norfolk	0	0	49,000	0
Barrett Haven	11,000	9,185	24,900	9,185
Building Trades Academy, Inc.	0	23,468	60,000	23,468
Child & Family Services of Eastern Virginia	30,000	25,050	30,000	25,050
City of Norfolk – Department of Human Services	0	25,000	200,000	0
City of Norfolk – Neighbors Building Neighborhoods Initiative	0	49,317	0	0
City of Norfolk – Recreation, Parks and Open Space (Saturday Hours)	0	0	28,360	0
City of Norfolk – Recreation, Parks and Open Space (Joint Use Agreement)	0	0	42,570	0
City of Norfolk – Recreation, Parks and Open Space (Family Movie Nights)	0	0	9,853	0
Crispus Attucks Cultural Center	0	0	14,300	0
Ecumenical Family Shelter (The Dwelling Place)	18,000	15,030	47,575	15,030
F.O.R. Kids – Dragas & HPRP Continuation Financial Assistance	15,000	0	0	0
F.O.R. Kids – Permanent Supportive Housing Solutions	0	12,525	20,000	12,525
Foodbank of Southeastern Virginia	35,000	29,225	38,850	29,225
Horizons Hampton Roads	0	0	15,250	0
IBWC – Certified Nursing Assistant	39,000	32,565	57,185	32,565
IBWC – Parenting Program	15,000	0	50,000	0
Norfolk Public Schools	0	0	40,060	0
Oakmont Community Development Corp.	20,000	16,700	60,000	16,700
Park Place School	15,707	13,115	20,000	13,115
Park Place Dental Clinic (formerly American Red Cross Dental Clinic)	40,000	33,400	155,946	33,400

Community Development Public Service	FY 2011 Approved	FY2012 Approved	FY2013 Requested	FY2013 Approved
Second Chances – Kids of Incarcerated Parents	44,000	36,740	40,000	36,740
Shooting Stars’ Child Care	0	0	80,000	0
Southeastern Tidewater Opportunity Project (S.T.O.P) – Homeless	70,000	58,450	101,730	0
St. Columba Ecumenical Ministries – Homeless Assistant	15,000	12,525	18,000	12,525
St. Columba Ecumenical Ministries – Housing	25,000	20,875	28,022	20,875
The Planning Council – Continuum of Care	43,000	35,905	42,377	35,905
The Planning Council - ShelterLink	12,600	10,521	12,633	10,521
The Salvation Army	85,000	70,975	100,000	70,975
Tidewater AIDS Community Taskforce – Ray of Hope	20,000	0	74,661	0
Urban League of Hampton Roads, Inc.	25,000	20,875	35,000	0
Virginia Supportive Housing (Support Services for Gosnold)	25,000	20,875	25,000	20,781
William A. Hunton YMCA	32,000	26,720	47,736	26,720
YMCA of South Hampton Roads	45,000	37,575	56,682	37,575
Total CDBG Public Service	725,307	674,191	1,670,269	520,455

Community Development Project Use	FY 2011 Approved	FY 2012 Approved	FY 2013 Requested	FY 2013 Approved
Chesterfield Heights Community Resource & Women’s Residential Center	272,464	0	0	0
City of Norfolk - Dept. of Neighborhood Preservation – Home Maintenance	50,884	0	0	0
City of Norfolk - Dept. of Planning Community Development – Nuisance Abatement	0	150,000	0	0
City of Norfolk - Dept. of Public Works – ADA Ramps	200,000	200,000	160,000	143,670
Ecumenical Family Shelter – Hallway and Exterior Repairs	0	0	15,994	15,994
Ecumenical Family Shelter – Kitchen Renovation	0	0	55,683	55,683
F.O.R. Kids	16,500	0	0	0

Community Development Project Use	FY 2011 Approved	FY 2012 Approved	FY 2013 Requested	FY 2013 Approved
Glenwood Civic League	0	0	77,445	0
Grant Administration	371,580	334,422	334,422	260,297
Southeastern Tidewater Opportunity Project – Home Maintenance	200,000	200,000	291,883	143,376
Virginia Supportive Housing	0	0	125,000	110,416
Total CDBG Project Use	1,111,428	884,422	1,060,427	729,436

Community Development – NRHA Projects	FY 2011 Approved	FY 2012 Approved	FY 2013 Requested	FY 2013 Approved
NRHA Administration	665,000	598,500	665,000	516,704
NRHA Disposition/Lease/Retention	200,000	282,982	316,241	0
NRHA Home Repair Grant	0	528,650	514,607	514,607
NRHA Rehabilitation	1,805,216	1,516,440	3,760,912	1,369,383
NRHA Site Improvement – Park Place	0	0	200,000	174,000
Site Improvements - Park Avenue Alley	440,000	0	0	0
Site Improvements – AAA Salvage Yard	0	277,961	0	0
Revolving Loan Fund	0	200,000	275,000	275,000
HomeNet	75,000	62,625	75,000	62,625
Total NRHA Project Use Allocation	3,185,216	3,467,158	5,806,760	2,912,319

Emergency Solutions Grant Program	FY 2011 Approved	FY 2012 Approved	FY 2013 Requested	FY 2013 Approved
Administration	11,311	14,139	30,641	30,641
City of Norfolk Dept. of Human Services*	0	0	0	119,156
City of Norfolk Dept. of Human Services*	0	0	0	1,350
Emergency Solutions Grant Program	FY 2011 Approved	FY 2012 Approved	FY 2013 Requested	FY 2013 Approved
Directed Destinies	0	0	39,200	0
Ecumenical Family Shelter (The Dwelling Place)	49,747	49,997	90,900	55,000
F.O.R. Kids, Inc.	49,520	49,770	58,417	55,000
Salvation Army	25,244	25,494	51,000	34,000
St. Columba Ecumenical Ministries, Inc.	27,425	27,675	32,103	30,000
The Planning Council, Inc.	36,153	36,403	36,500	46,403
YWCA of South Hampton Roads	26,825	27,078	47,541	37,000
Total Emergency Shelter Grant	226,225	230,556	386,302	408,550

*CDBG Request funded under ESG Program

HOME Investment Partnership Program	FY 2011 Approved	FY 2012 Approved	FY2013 Requested	FY 2013 Approved
Azeez Affordable Housing	0	0	350,000	0
Beacon Light CHDO	198,000	90,332	143,400	51,902
CHDO Operating Fund	0	0	0	0
Department of Human Services	210,000	25,000	200,000	0
Habitat for Humanity	0	0	387,711	51,900
HOME Administration – City of Norfolk	0	2,000	5,000	0
HOME Administration - NRHA	210,842	209,940	174,603	100,280

HOME Investment Partnership Program	FY 2011 Approved	FY 2012 Approved	FY2013 Requested	FY 2013 Approved
Home Program Rehabilitation - Equity Secure	140,000	0	0	0
Homebuyer Assistance	1,388,165	1,212,332	1,237,523	423,837
Norfolk Now Homeownership Program	275,000	0	0	0
Office to End Homelessness – Rapid Exit	208,680	70,099	220,560	0
Park Place CHDO	235,000	0	0	0
Plumb Line CHDO	271,526	88,308	143,400	51,900
River’s Edge Apartments, Ltd.	0	0	1,500,000	0
Virginia Supportive Housing	0	360,000	360,000	360,000
Total HOME Program	3,137,213	2,058,011	4,722,197	1,039,819

CDBG and HOME Reprogramming	FY 2011 Approved	FY 2012 Approved	FY 2013 Requested	FY 2013 Approved
Citywide Infrastructure and Development Initiatives (CDBG)	0	0	2,525,154	2,525,154
Homeless Action Response Team (HART) Program (HOME)	0	0	646,646	283,323
NRHA - Homebuyer Assistance (HOME)	0	0	0	323,323
Norfolk Ending Homelessness - Moving On (HOME)	0	0	0	40,000
Total Reprogramming	0	0	3,171,800	3,171,800