

**CITY PLANNING COMMISSION MEETING AGENDA
October 13, 2016**

12:30 PM - Lunch

1. Call to Order/Roll Call

1:00 PM

2. Architectural Review Board Items Actions –

A. Design Review

a. 555 E. Liberty Street—Horace C. Downing Library

Applicant: Margaret Nelson, Tymoff + Moss Architects

Project Request: ADA entrance and signage

Project Summary: The building is getting some updates and as part of this work the main entrance into the library from the parking lot is being moved to a different door. The new entrance area has a step with an integrated ramp that is added along the front elevation of the building. The ramp turns ninety degrees toward the parking lot and an ADA ramp is added to the parking lot. A stainless steel bicycle rack has been added to the right of the ramp. The step, ramp, and bicycle parking are concrete. A stainless steel handrail shall be installed on both sides of the steps and ramp. A plant area is proposed to the left of the door and in front of the ramp. The book drop is located to the left of the entrance. The awning over the door and adjacent windows will be replaced with a blue colored canvass awning in the same shape. The awning to the right over the windows will be eliminated. A new exterior metal sign is proposed to the left of the entrance. The sign is metal with cutout letters. A colorful window vinyl is proposed along the ramp to the door and that also has the name of the library.

ARB Recommendation: By a vote of 5-0, the ARB recommends approval for the proposed changes as presented.

b. 900 Asbury Avenue—CIRS

Applicant: Randy Lyall, Lyall Designs

Project Request: New construction commercial building

Project Summary: The elementary school will be demolished for this project. This development is in the Central Business Park. The building is being designed for CIRS a company that does computerized imaging for tissue simulation and phantom technology associated with medical science. This building will contain their corporate offices, production, fabrication, testing, imaging and shipping/receiving departments. The proposed building Faces Business Park Drive with parking in the front, and parking/future parking is located to the side and rear. Phase I construction is 40,000 square feet and allows for future phases if need be. The building will have an “L” shaped footprint. This is a single story building with a flat roof. The materials for the exterior are precast painted concrete panels, glass curtainwall and architectural metal panels.

ARB Recommendation: By a vote of 4-0-1, the ARB recommends approval for the “L” or “U” shaped building as presented. The “U” shaped building would be subject to submit the final drawings for review.building

B. Landmark Designation

a. 204 W. 22nd Street—First Colonial Coffee & Tea

Applicant: Paige Pollard, Commonwealth Preservation Group

Project Request: Landmark Designation

Project Summary: The resource located at 204-218 West 22nd Street is an industrial warehouse complex. As part of the State/National survey process in 2015 it was surveyed as three resources, Sanborn Fire Insurance maps document that the buildings functioned as a single entity during the period of significance for the district. The Part 1—Evaluation of Significance, describes the physical appearance as follows: “The oldest portion of the complex was constructed c1908 and is situated in the northeast portion of the parcel, adjacent to the railroad tracks. It includes a five story, three bay brick building with an extended height first floor, stacked brick arches over windows with rusticated stone sills, and an articulated brick cornice. The building retains historic wood shutters and historic 6/6 double hung wood sash at the second floor; upper floors have modern 1/1 double hung sash. This building features a one story addition added at the south elevation (towards W. 22nd Street; the addition is brick and has a covered loading dock that faces W. 22nd Street. It shares a wall with the adjacent c1928 building, which was constructed as a warehouse, but later converted to office use. This building is situated at the center of the complex and begins at the W. 22nd Street lot line.

The complex also contains a c1950 cottage, which was likely used as an office. At the rear of the cottage are portions of two historic warehouses, which have been joined to the cottage with a connector. To the north is a modern CMU and corrugated metal addition. The parcel also features three parking lots, which are all accessed from W. 22nd Street. The complex spans from W. 22nd Street to the railroad tracks.”

ARB Recommendation: By a vote of 4-0-1, the ARB recommends approval for the Landmark designation.

3. Presentations

A. Zoning Ordinance Process Update – *Jeremy Sharp, AICP, Principal Planner*

4. Public Hearing Preview

5. Director’s Comments

A. Council Actions

B. 2017 Meetings Calendar

6. Comments from Commissioners

7. November 2016 Meeting Schedule

Wednesday, November 2, 2016

1:00 PM Zoning Field Trip

Thursday, November 10, 2016

1:00 PM Regular Meeting

2:30 PM Public Hearing Meeting

Design Review applications for items scheduled for the City Planning Commission meeting, exclusive of information only items, can be viewed at the website below:

www.norfolk.gov/Planning/designreview.asp